

How can I add the customer organization to my License Portal account

Subtopics:

- [How to find available registration keys for a parent organization?](#)
- [How to find which sub-organization a license server is registered under?](#)
- [How can the organization be assigned to the user if the user has already a master organization from the same customer assigned to them?](#)

Prerequisite: you need a **valid entitlement ID** of an organization on hand.

Procedure:

1. Login to the license portal: <https://license.advantest.com/>
2. Go to tab "**License Management**"
3. Click on link "**Activation via entitlement (Simple Activation)**"
4. Click on button "**Entitlement not listed...**".
5. Enter the entitlement ID of the organization you need to assign to your account and click on assign.
6. You can check the assignment via your profile: click on your name in the upper right corner.

Note: the button "Entitlement not listed..." is also available on the Advanced Activation page, after selecting the license server.

How can the organization be assigned to the user if the user has already a master organization from the same customer assigned to them?

1. Login to the License Portal and go to tab "**License Management**" > click on link "**Entitlement overview**"
2. Select a **master organization**

3. On the next page, you can work on the table visible or you download the Excel file and add filter on the columns.
4. In the column for the license server enter as filter text the **hostname of the FNE server**.
5. Enter in column entitlement as filter text "**Registration**". You will get the entitlement ID of the registration key, the FNE server has been registered to - copy the entitlement ID.
6. Click on your username in the upper right corner.
7. Click on button "**Organization not listed...**".
8. Enter the entitlement ID you have copied (it starts with **Registration...**).
9. You will get a message that the organization has been assigned to you.

Note: It is possible that the ***organization will not be visible on the page, but it is available***. This is a small known bug. When you leave the page and return to it, it will be visible.

10. Go back to tab "**License Management**" > click on link "**Simple Activation**" and go through the process and check, if the FNE server is visible.

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